

**Announcement of Position Opening ( Assistant Professor, tenure-track position)**

College of Education (English Language Education)

Yokohama National University

1. Department: College of Education (English Education)
2. Job Title: Assistant Professor, tenure-track position
3. Expected Starting Date of Duty: April 1, 2025
4. Period of Appointment: Five years (Terminated on March 31, 2030)  
During the employment period, a promotion assessment for a tenured position (retirement age:65) will be conducted.
5. Compensation:
  - Salary is based on the annual salary system of Yokohama National University. (The salary amount depends on professional experience, age and other factors).
  - Discretionary labor system for professional work (working hours are 38 hours and 45 minutes per week)
  - Commuting allowance is available (conditions apply)
  - Social insurance: The Ministry of Education, Culture, Sports, Science and Technology, Mutual Aid Association, Employment insurance, Industrial accident insurance
6. Research Field: English Language Education, English Communication, Applied Linguistics or a related academic field
7. Job Description:
  - (1) Teach general English courses and specialized subjects (e.g., English Communication, Specialization Course in Elementary Education [English], Seminar) in the teacher training course of the College of Education and the classes in the Graduate School.
  - (2) Conduct research related to the research field.
  - (3) Handle duties such as committee work and entrance examinations (e.g., creation and grading of entrance exam questions).
8. Expected Qualifications: Applicants should
  - (1) have a strong commitment to teacher training.
  - (2) have a doctoral degree or equivalent research achievements related to the above-mentioned discipline.
  - (3) preferably have teaching experience as a teacher in elementary schools, junior high schools, high schools, special needs schools, etc.
  - (4) have the capability to teach in graduate school teacher education programs.
  - (5) have sufficient Japanese language skills to carry out duties on school matters if their native language is not Japanese.
9. Application Documents
  - (1) Curriculum Vitae (with a photo taken within the last three months): If applicants have lived

abroad, indicate the time period. Applicants who have English language proficiency scores (e.g., TOEFL) are expected to submit a copy of the certificate;

(2) List of the applicant's publications, research and presentations, and teaching experience;

(3) Copies of **five** publications (books or journal articles), in English or Japanese;

(4) A copy of status of obtaining competitive research funding such as Grants-in-Aid for Scientific Research (format flexible)

(5) A copy of the doctoral diploma if the applicant has already received the degree.

For holders of master's degrees in TESOL, etc., a copy of the certificate or qualification

NOTE: Finalists will be required to submit documents to prove their academic history. The submitted documents will be used only for the screening process and will not be used for any other purposes.

#### 10. Selection Details

First Screening: Document Review

Second Screening: Interview

NOTE: Details regarding the interview, including date and time, will be notified to the applicants who pass the document review following the document review. Please note that applicants are responsible for their own expenses related to the interview, such as transportation. While interviews will generally be held on campus, online interviews via tools like Zoom may be arranged if permitted by the university.

If no suitable candidate is found, we may choose not to proceed with selecting a final candidate.

Please be informed that inquiries regarding the selection process will not be addressed.

#### 11. Application Method

Applications must be addressed to the following section by registered mail or letter pack (excluding letter pack light). On the front of the envelope, write "Application for English teaching position" in red ink and send the documents via "simple" registered mail (kan'i kakitome). Only applications submitted via registered mail will be accepted. If you wish to have the submitted documents returned, please enclose a self-addressed stamped envelope.

Oversea applicants may apply online. Write "Application for Assistant Professor (English Education) position at College of Education" in the subject line and inform us of your name, email address and phone number to the email address below (in 'contact details') at least five days prior to the application deadline. Afterwards, you will receive an email with instructions on how to submit the application via NII File Sender. If you have something that cannot be submitted electronically (i.e., not in PDF files), send them by mail, FedEx, or DHL.

#### 12. Contact Details

General Affairs Office (Somu-kakari) at College of Education, YNU

79-2 Tokiwadai, Hodogaya-ku, Yokohama Japan 240-8501

E-mail: [edu-kobo-english@ynu.ac.jp](mailto:edu-kobo-english@ynu.ac.jp)

#### 13. Application Deadline

Arrival required by September 18th, 2024

Yokohama National University values diversity and welcomes applications from those who have teaching and/or research experience overseas.